TASMAN COUNCIL

Right to Information Act 2009

Application for Assessed Disclosure

Applicant's Details			
Name:		**Title:**	
Postal Address			
Daytime Contact Information			
Telephone:	**Mobile:**	**Home:**	**Business:**
Email:			
Public Authority or Minister applied to:			
General topic of information applied for: (one sentence summary of information requested)			
Description of efforts made prior to this application to obtain this information:			

Application Fee Included (please tick)			
☐ **Cheque or money order payable to Department of Justice for $46.75**			
☐ **Direct Debit into Councils bank account;** **BSB 067 007** **Acct 10021890**			
OR **Application for waiver (please tick below)**			
Member of Parliament acting in connection with his or her official duties ☐	Impecunious applicant ☐	General public interest or benefit (You will be required to demonstrate that you intend to use this information for this purpose ☐	Journalist acting in Connection with his or her professional duties ☐
If application for personal information, proof of identity provided (please tick) ☐			
Details of the Information sought: (If there is insufficient room in the space provided please attach further details.)			
Applicants Signature:		**Date:**	

Information about assessed disclosure under the Right to Information Act 2009

Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

(1) *The object of this Act is to improve democratic government in Tasmania –*

(a) *by increasing the accountability of the executive to the people of Tasmania; and*

(b) *by increasing the ability of the people of Tasmania to participate in their governance; and*

(c) *by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*

(2) *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*

(3) *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*

(4) *It is the intention of Parliament –*

(a) *that this Act be interpreted so as to further the object set out in subsection (1); and*

(b) *that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

Applications for assessed disclosure

- Applications are to be addressed to:

  (Delegated) Right to Information Officer
  Tasman Council
  1713 Main Road
  Nubeena Tas 7184

- Applications are to be made in writing and include the information required by Regulation 4 of the *Right to Information Regulations 2010*.
- Applications are to be accompanied by the application fee. This fee is 28 fee units, which is indexed annually.
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit; or if the applicant is a journalist acting in connection with their professional duties.

Responsibilities of the public authority

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.

Further information about the Act is available at www.ombudsman.tas.gov.au