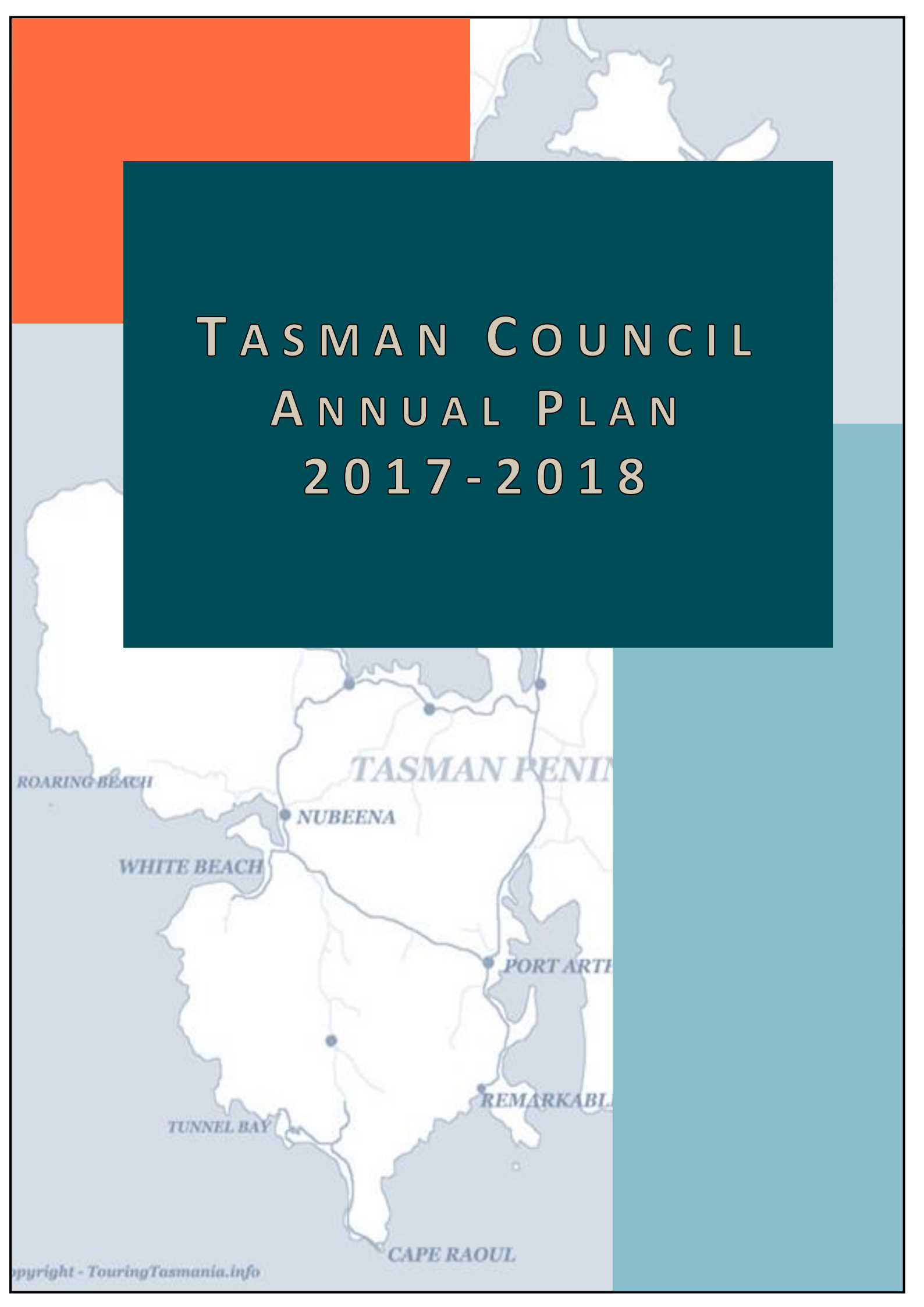
TASMAN COUNCIL
ANNUAL PLAN
2017-2018



Tasman Council's Annual Plan for the 2017/2018 financial year has been prepared and adopted by Council in accordance with Section 71 of the *Local Government Act 1993* in that it:

- is consistent with Council's Strategic Plan;
- includes a statement of the manner in which Council is to meet the goals and objectives of the Strategic Plan;
- includes a summary of the budget estimates adopted by Council; and
- includes a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

In 2017/18 Council will endeavour to meet the goals and objectives of the strategic plan in an inclusive manner with its community members.

Councillors at 30 June 2017

Mayor	Roseanne Heyward
Deputy Mayor	Kelly Spaulding
Councillor	Alan Hull
Councillor	David MacDonald (resigned 27 July 2016)
Councillor	David Moser
Councillor	Glenn Skeggs (elected 13 September 2016)
Councillor	Maria Stacey
Councillor	Pam Fenerty

Summary of the Estimates for the 2017/18 financial year

Estimated Revenue for Council -	$ 6,168,000
Estimated Expenditure of the Council -	$ 6,416,000
Estimated New Borrowing by the Council -	$ N/A
Estimate Capital Works of the Council -	$ 2,193,262

Key Focus Areas and Summary of Strategies and Initiatives for 2017/2018

Key Focus Areas

1.0 Develop productive advocacy, alliance and engagement partnerships

1.1 Engage with targeted public and private organisations with a particular focus on Government and relevant agencies to address key focus areas and reinforce the relevance of the Tasman region.

1.2 Advocate for improved internet and communication infrastructure in the Municipal Area. Investigate and identify opportunities arising from the NBN rollout with a continued engagement strategy with NBN Co and other providers.

1.3 Implement South East Economic Infrastructure Strategy outcomes through the South East Regional Development Association (SERDA) and pursue necessary project commitments from partner stakeholders and agencies and seek to align strategies where appropriate.

1.4 Leverage partnerships and initiatives to raise the profile of the Tasman region through continued engagement and advocacy with the Local Government Association of Tasmania (LGAT), Southern Tasmanian Councils Authority (STCA) and SERDA.

1.5 Progress identified industry and business opportunities from continued engagement with Destination Southern Tasmania (DST), Port Arthur Historic Site Management Authority (PAHSMA), agriculture and aquaculture industries and Hobart Airport Corporation.

1.6 Continue to engage with communities with the joint State / Local Government voluntary amalgamation / common service modelling process ensuring the following outcomes are achieved:

- *be in the best interests of ratepayers;*
- *improve the level of services for communities;*
- *preserve and maintain local representation; and*
- *ensure the financial status of the entities is strengthened.*

1.7 Coordinate and support appropriate and sustainable grant funding applications to State and Federal Governments.

1.8 Establish and grow alliances with event holders within the Municipal Area with a key focus being on whole area promotion and sustainability of these events.

1.9 Partner with the Department of Education to continue advocating for development of Year 11 and 12 programs at Tasman District School and to implement the south-east regional workforce plan that best utilises the Trade Training Centre network for strategic growth industries.

1.10 Advocate for the provision of Government and non-government youth services within the municipal area.

1.11 Continue to support and strengthen partnerships with NRM South, Sorell Council, Tasman Landcare Group and State and Federal Government agencies to improve delivery of NRM programs and enhance NRM outcomes for the Tasman Catchment.

2.0 Continue to Develop and Maintain Supportive Relationships with the Community.

2.1 Support and encourage community organisations in the development and running of their events and activities to strengthen and sustain volunteering throughout the Municipal area.

2.2 Improve the utilisation and sustainability of Council Community and Recreation Facilities in conjunction with user groups and other stakeholders (Sport and Recreation Tasmania).

2.3 Support special committees of Council and community groups.

2.4 Provide ongoing support to Coastcare, Landcare, the Feral Oyster Control Program and other groups with environmental and sustainability programs. Encourage involvement of private landowners.

3.0 Manage the Opportunities and Challenges Associated with Increased Visitation to the Area.

3.1 In cooperation with key stakeholders, implement the South-East Destination Action Plan taking into consideration the DST Destination Management Plan and any requisite Council priorities and actions.

3.2 Strategically disseminate the 3-4 star accommodation investment feasibility & business case prospectus, including the identified development sites.

3.3 Advocate for solutions and actions that address transport corridor limitations regarding overtaking opportunities with the Arthur Highway and road conditions of Fortescue Bay and Stormlea Roads resulting from increasing tourism and visitation.

3.4 Facilitate tourism, business and residential growth opportunities associated with the proposed Hobart airport extension including transport linkages to and within the Tasman region.

3.5 Identify, advocate and coordinate funding requirements and opportunities for the provision of local supporting infrastructure that caters for increasing visitor numbers and including a strategic review of existing directional and visitor signage on State Growth and Parks and Wildlife Service ("PWS") assets.

3.6 Seek public and private sector partnership opportunities that enhance and showcase the natural values of the Tasman region whilst enabling increased visitation with limited impacts. As a key priority continue to advocate for the completion of the PWS Stage 2 Pirates Bay Visitor Services Zone upgrade at Devil's Kitchen and Tasmans Arch.

4.0 Strive for a Balance Between Development, Environment and Lifestyle and Retain Natural, Heritage and Social Values.

4.1 Promote and facilitate the sustainable management of Tasman's natural environment including the conservation of threatened species and vegetation communities, and sites of high cultural heritage value.

4.2 Assess Health, Housing and Aged Care development opportunities including the DHHS Affordable Housing Strategy EOI.

4.3 In partnership with Parks and Wildlife Service, Crown Land Services and other stakeholders continue to develop a Tracks and Trails Strategy that delivers a prioritised funding program of both asset renewal and provision of upgraded and new facilities including the SERDA MTB south-east project focussing on new trail asset opportunities on the Tasman Peninsula.

4.4 Continue to undertake all regulatory and legislative requirements.

5.0 Identify funding needs and revenue opportunities.

5.1 Engage with the Department of State Growth (Economic Development) Strategic Growth Industry program where appropriate to secure assistance for targeted visitor accommodation options, boutique rural based industries, new technology businesses and new recreation businesses.

5.2 Utilise outcomes of SERDA South East Economic Infrastructure Strategy to advocate for and support funding submissions.

5.3 Advocate for continued development and commercial activity of the Copping Refuse Disposal Site.

5.4 Continue to explore and implement local government common services and associated opportunities to maximise operational and financial efficiencies and profitability.

5.5 Develop a land disposal / acquisition strategy including consideration of future development and investment opportunities.

Public Health

Council will:

- Conduct regular school immunisation clinics and promote the need for immunisation;
- Ensure proper provision of on-site effluent disposal in compliance with relevant standards;
- Undertake routine inspection of places of public assembly, food premises, public health risk activities and water carters to ensure compliance with relevant legislation;
- Promptly investigate environmental health complaints; and
- Maintain an effective analysis program for food, recreational waters and general complaints.

Risk Management

Council will:

- Continue to keep risk exposure to a minimum by helping reduce injuries and potential loss. Management practices will involve identifying risks, analysing and treating by taking appropriate action;
- Continue to be proactive in inspections and reviews of roads, footpaths, written agreements with clubs/ user groups, building and financial services, town planning and recreation functions;
- Educate community groups on importance and activities involved with risk management; and
- Identify potential risks and threats to roads and public infrastructure that are likely to result from an increased frequency of major climatic and disaster events.

Tasman Council

Expenditure

Description		Budget 16/17	Proposed Budget 17/18
Works Division			
Salaries and Wages		329,102	235,226
EBA Backpay		0	13,348
Superannuation		59,130	67,315
Long Service Leave		9,476	14,024
Allowances		17,295	19,802
Training - other costs		7,788	13,871
Protective equip\uniform		4,153	4,257
Consumables		35,000	37,925
Gov Charges/Licences etc.		1,500	1,538
Plant Hire - internal		228,432	234,142
Gravel usage		80,000	0
Slashing Contractor		101,502	104,039
Kerbside Collection Cont		183,771	188,365
Testing Fees		3,115	3,193
Copping & Lutana Gate Fees		55,882	112,399
Waste Contractors		134,624	187,743
Contract services		205,000	229,000
Stornoway Work		5,000	0
Maintenance/repairs		45,000	37,630
Pearl Court Units		39,000	0
Small Plant Purchase		2,000	3,000
Signage		12,500	10,900
Vehicle Fuel		80,000	82,000
Vehicle Registrations		12,000	12,300
Vehicle Service & maint		40,000	49,944
General subscriptions/cont		2,596	2,661
Electricity		1,200	1,230
Roads - Grading		32000	60,000
Roads - Shouldering		0	0
Roads - Resheeting		28000	0
Roads - Street Sweeping		2000	2,250
Roads - Guide Posts		10000	10,000
Roads - Potholing		25000	65,000
Roads - Small Plant		1000	0
Roads - Landscaping		35000	25,396
Roads - Storm Damage		30000	30,600
Roads - Sealed Patching		200000	150,000
Fire Abatement		10000	10,000
Reserves - Mowing		15000	0
Reserves - Litter Collection		6000	0
Reserves - Repairs		1000	0
Reserves - Small Plant		2000	2,050
Reserves - Landscaping		37500	51,370

Tasman Council

Expenditure

Description		Budget 16/17	Proposed Budget 17/18
Tree Trimming		20000	25,000
Reserves - Play Equipment Repair & Maint		0	5000
Reserves - Park Inspections		0	10000
Bridges - Maintenance		45400	50,600
Drainage - Maintenance		74000	95,000
Buildings - Property Maintenance		65000	124,720
Buildings - Mowing		2000	2,050
Buildings - Cleaning		66000	67,650
Waste - Hardwaste Collection			13,000
Waste - Repairs & Bin Deliveries		0	2,500
Mowing		0	17,000
Cemetery - Tree Trimming		7000	0
Cemetery - Grave Digging		9000	9,225
Private Works Expense		0	0
Interest on Loans		20,294	20,801
Total Works Division		**2,438,259**	**2,515,065**
Waste Division			
Salaries and Wages		13,100	0
Superannuation		625	0
Long Service Leave		100	0
Materials		2,000	0
Plant Hire - internal		2,500	0
Plant Hire - external		3,000	0
Kerbside Collection Cont		183,771	0
Testing Fees		3,115	0

Tasman Council

Expenditure

Description		Budget 16/17	Proposed Budget 17/18
Copping Gate Fees		55,882	0
Waste Contractors		134,624	0
Maintenance/repairs		500	0
Legal Expenses		1,520	0
Signage		500	0
General subscriptions/cont		2,596	0
Electricity		1,200	0
Total Waste Division		**405,033**	**0**
Regulatory Services			
Salaries and Wages		103,086	139,024
EBA Backpay		0	3,264
Superannuation		12,428	16,461
Long Service Leave		2,888	3,429
Allowances		1,110	1,356
Training - other costs		1,500	1,538
Materials		2,000	2,050
Licences		20,000	20,500
Testing Fees		4,000	5,000
Contract services		120,000	158,600
Legal Expenses		25,000	20,000
Animal Control		3,000	3,000
Total Regulatory Services		**295,012**	**374,222**
Community Development			
Salaries and Wages		32,746	0
Superannuation		3,849	0
Long Service Leave		0	0
Allowances		60	0
Training - other costs		200	0
Materials		918	0
Contract services		1982	0
Maintenance/repairs		5,125	0
Catering		46	0
Tourism Development		11,479	0
Community Events		10,000	0
General contributions		7,500	0
General subscriptions/cont		5,000	0
SES Expenditure		10,000	0
Community Grants		30,000	0
Total Community & Development		**118,905**	**0**
Corporate Services & Community Development			

Tasman Council

Expenditure

Description		Budget 16/17	Proposed Budget 17/18
Salaries and Wages		375,463	437,477
EBA Backpay		0	10,332
Superannuation		44,383	52,093
Long Service Leave		9,431	10,853
Workers Compensation		1,028	0
Allowances		2,158	2,312
Training		5,000	11,500
Protective Clothing/Equip		2,137	2,190
FBT		17,985	10,000
Payroll Tax		9,000	9,225
Office equipment/Furniture		10,000	5,000
Computer Software\licences		51,610	46,500
Computer Hardware		4,096	11,000
Contract services		127,204	129,000
Maintenance/repairs		4,422	9,000
Advertising		51,114	52,392
Bank Charges		16,071	16,473
Legal Expenses		15,000	10,000
Postage/Freight		20,000	25,000
Printing & stationery		25,000	25,625
Equipment Rental\lease		7,500	7,688
Debt collection costs		10,000	10,250
Catering		5,000	5,125
Land Tax		20,000	20,500
Tourism Development		11,479	10,000
Occ Health & Safety		2,000	2,050
Community Events		10,000	10,250
Vehicle Fuel		8,000	8,200
Vehicle Registration		4,500	4,613
Vehicle Service & maint		2,500	2,563
Valuation Fees		120,000	15,000
General contributions		7,500	5,000
General subscriptions		40,500	35,000
SES Expenditure		10,000	7,500
Community Grants		30,000	30,000
Fire Levy		141,212	144,742
Insurance premiums		135,000	135,000
Insurance below Excess		5,000	5,000
Telephones		25,000	21,600
Electricity		30,591	31,356
Street Lighting		15,607	15,997
Rates Corrections		3,338	3,421
Pensioner remissions		0	0
Rates Refunded		622	638

Tasman Council

Expenditure

Description		Budget 16/17	Proposed Budget 17/18
Depreciation		1,117,000	1,829,056
Audit fees		30,000	40,750
Councillor allowance		90,000	92,250
Councillor Expenses		16,594	17,009
Election Costs		2,114	2,167
Total Corporate Services		**2,692,159**	**3,388,695**
Natural Resource Managment			
Salaries and Wages		66,255	105,111
EBA Backpay		0	2,378
Superannuation		11,658	11,991
Long Service Leave		1,972	2,498
Allowances		1,628	1,600
Contract Services		428	2,000
Materials		7,268	7,450
Grant Expense		1,256	2,980
Catering		623	639
General Subscriptions		1,558	2,000
Total Natural Resource Management		**92,646**	**138,645**
Total Expenditure		**6,042,013**	**6,416,627**

Tasman Council

Revenue

Description		Budget 16/17	Estimated Revenue 17/18
Rates & Grants Revenue			
Rates Income			
Fire Levy Nubeena		46,503	47,666
Fire Levy Rural		104,889	107,511
General Rate - Corporate		3,603,214	3,915,450
Waste Management Charge		219,339	224,822
Waste Collection		395,279	405,161
Copping - Lease		20,000	20,000
Total Rates Income		**4,389,224**	**4,720,610**
Grant Income			
Roads to Recovery Grant		328,799	284,749
Financial Assistance Grant		920,650	920,650
Grants - Budgeted		109,082	0
Blackspot Grant		0	0
Grants - Unbudgeted		0	0
Total Grant Income		**1,358,531**	**1,205,399**
Total Rates & Grant Revenue		**5,747,755**	**5,926,009**
Works Division			
Diesel Fuel Rebate		5,222	5,353
Heavy Vehicle Levy		10,000	10,000
Private Works Charges		0	500
Reimbursements		1,148	1,177
Misc Revenue		1,640	
Profit on Disposal		11,310	28,000
Total Works		**29,321**	**45,029**
Regulatory Services			
Dog Licences		9,000	12,000
Building Application		8,123	12,000
Build extension permit		1,625	2,000
DA Advertising Fee		16,052	16,000
Infringement Dogs		754	500
Health Infringements		500	500
Food Premises Licences		7,500	7,500
Health Income		513	1,029
Spec Conn Septic Tank Fees		9,569	0
Planning Fees		25,725	25,725
Plumbing Inspection Fees		6,717	25,000
Building Ind Train Levy(BCIT)		500	500

Tasman Council

Revenue

Description		Budget 16/17	Estimated Revenue 17/18
Building Permit Levy		250	250
Leases/Licences		318	0
Total Regulatory Services		**87,146**	**103,004**

Tasman Council

Revenue

Description		Budget 16/17	Estimated Revenue 17/18
Community & Development			
Rent Independent Living Units		47,378	0
Cottage Rental		7,289	0
Other Revenue		6,145	0
Other Revenue - Ground/Hall Hire		7,870	0
Total Community & Development		**68,682**	**0**
Corporate Services			
Cemetery Nubeena/White Beach		2,407	3,000
Cemetery Port Arthur		2,000	2,000
Cemetery Premaydena		564	1,000
132 & 337 Certificates		26,429	25,725
Reimbursements - General Manager		135,000	135,000
Rent Independent Living Units		47,378	48,562
Cottage Rental		7,289	7,471
Photocopy/Fax/Minutes Charges		106	100
Misc Revenue		5,000	5,000
Commissions Fire Service Levy		5,344	5,478
Common Services Income		544	0
Other Revenue		6,145	7,000
Other Revenue - Ground/Hall Hire		7,870	3,000
Bank Interest Received		50,000	50,000
Penalty & Interest		20,000	20,000
Tas Water		15,000	15,000
Total Corporate Services		**331,076**	**328,336**
Natural Resource Management			
NRM Income Other		67,060	65,000
Total Natural Resource Management		**67,060**	**65,000**
Total Income		**6,331,040**	**6,467,379**

TASMAN COUNCIL

CAPITAL AND RENEWAL BUDGET

	Budget 2017/18 Renewal	Budget 2017/18 New
Reseals		
White Beach Road Stacey Street to Wedge Avenue		
Judd Park carpark		
Lyndal Dve		
Old Jetty Road Arthur Highway to House #74		
Nubeena Road Littles Road to Coopers Road		
Radnor Road Nubeena Road to end of seal		
Cartela Drive		
Asphalt Roaring Beach Road intersection with Nubeena Road		
Saltwater River Road Nubeena Road to Prices Bay Tributary		
Skeggs Avenue White Beach Road to end		
Lagoon Road to end - WB Rd junction to first cul-de-sac		
Total - Reseals	**$349,187**	**$0**
Rehabilitation/Reconstruction		
Deflectograph Blowhole Road		
Camp Road Arthur Highway to end of seal		
Coopers Road intersection -Nubeena Road to end of seal		
Carribean Crt		
Stormlea Rd - from Nubeena Rd junction to end of seal - 640m		
Total Rehabilitation/Reconstruction	**$89,603**	**$0**
Resheeting Gravel Roads		
Stormlea Road - EOI Cunningham project		
Gwandalan Road - Stage 1. Remove excess material from shoulders and create drains. Monitor for effectiveness and implement for future stages		
Extra allocation - DJ TBC additional roads / segments		
Extra allocation - DJ TBC additional roads / segments		
Stormlea Road - DJ/SP TBC additional segments / scope from reallocated Stormlea sealed renewal.		
Total - Resheeting Gravel Roads	**$712,526**	**$0**
Buildings		
Court House - Façade Timber Weatherboard - Painting		
Saltwater River Hall - Façade		
Judd Park - New play equipment - replace outdoor gym equipment		
Port Arthur Sports Ground - Compliance Stairs		
Total Buildings	**$65,280**	**$0**
Bridges		

Sommers Bay Road - Duck Creek Bridge - timber deck replacement with concrete											
White Beach Road guard rail replacement - between Cripps Ck and Noyes Rd											
Total Bridges			**$190,900**	**$0**							
CAPITAL NEW											
Roads New											
George St Taranna - stage 1 to Lillian St corner											
Total Roads			**$0**	**$11,000**							
Blackspot Funding											
Total Blackspot Funding			**$0**	**$0**							
Other New											
Nubeena Foreshore Path - complete section from jetty to Club											
Footpath data / condition capture for AMP											
Saltwater River Road - Garnetts Creek. Change connection detail guard rail onto bridge. (TasSpan)											
Nubeena blackwater dump point - connection to TasWater plant											
Retaining Blocks Robinsons Road in area of seal											
Pipe low point near Alfred Street into drain											
Total Other			**$0**	**$203,000**							
Drainage New											
Turners Road - junction with Cliffords Road down toward boat ramp											
George St Taranna - from no 11 to Lillian St corner											
Stormwater data capture - to commence compliance / modelling											
Beach Street extra											
Peppermint Drive extra											
Moate Lane (only an improvement) extra											
Total Drainage			**$0**	**$86,381**							
Buildings New											
Building improvement data capture valuation - for AMP											
Dog Pound includes approvals and plans											
Total Buildings			**$0**	**$38,000**							
Plant & Vehicles											
Tractor Mower											
Mitsubishi Truck											
GM Vehicle											
240lt Recycle Bins											
Mitsubishi Triton											
Hydraulic Arm excavator											

Total Plant			**$198,000**	**$25,000**								
16/17 PROJECTS BROUGHT FORWARD												
Beach Street												
Peppermint Drive												
Moate Lane (only an improvement)												
Parsons Bay Road												
Pearls Court Retaining wall												
Port Arthur Change Room												
Tesselated Pavement path to Hall												
Cul-d-sac and land acquisition Tip Road												
Municipal / town signage												
Port Arthur streetscape												
Apex Point Rd												
419 Pirates Bay Dve												
Port Arthur streetscape												
Total 16/17 Projects Brought Forward			**$5,000**	**$219,386**								
Totals												
Capital Renewal			$1,407,496									
Plant & Vehicle Purchase/Sales			$198,000									
Plant & Vehicle New			$25,000									
Capital New			$338,381									
Loans												
New Loan												
Brought Forward 16/17 Projects			$224,386									
Total Capital Expenditure			**$2,193,262**									

Tasman Council

2017/18 Budget Working Papers

Cash Summary

Department Net Results				**Budget P/L 18**	**Budget 18 Cash**
Rates and Grants				$5,926,009	$5,926,009
Works Division				-$2,470,035	-$2,235,893
Waste Division				$0	$0
Regulatory Services				-$271,218	-$271,218
Community & Development				$0	$0
Corporate Services				-$3,060,359	-$1,231,303
Natural Resource Management				-$73,645	-$73,645
Total Operating Profit/(Loss)				**$50,752**	**$2,113,950**
Capital Expenditure					
Capital Improvements					$338,381
Capital Renewal					$1,407,496
Plant & Vehicle Purchase/Sales					$198,000
Plant & Vehicle New					$25,000
Loan Repayment					
Loans					
Total Capital Expenditure 17/18					**$1,968,877**
Total Cash surplus/(Deficit) 17/18					**$145,073.33**
16/17 projects brought forward					$ 224,385.61
Money from POS reserve					
Total Cash Surplus/(Deficit) @ 30/6/18					**-$79,312**
Loan taken out					
Total Cash					**-$79,312**
Long Term Financial Plan 17/18					
Capital Renewal	**LTFP**	**Proposed Budget**	Variance		
Roads	1,151,000	1,151,316	316		
Drainage	0	0	0		
Bridges	191,000	190,900	-100		
Buildings	65,000	65,280	280		
Plant & Equipment	198,000	198,000	0		
Other	0	0	0		
Total Renewal	**1,605,000**	**1,605,496**	**496**		
Capital New	**LTFP**	**Proposed Budget**			
Roads	11,000	11,000	0		
Stormwater/Drainage	86,000	86,381	381		
Buildings	38,000	38,000	0		
Bridges	0	0	0		
Sports & Rec	0		0		
Plant & Equipment	25,000	25,000	0		
Other	203,000	203,000	0		
Total Capital New	**363,000**	**363,381**	**381**		
	LTFP	**Proposed Budget**	**Variance**		
Operating Revenue	6,137,000	6,467,379	-330,379		
Operating Expenditure	6,394,000	6,416,627	-22,627		
Estimated Surplus	**-257,000**	**50,752**	-307,752		
Capital Expenditure Renewal	1,605,000	1,605,496	-496		
Depreciation	1,833,000	1,829,056	3,944		
Net outlay on existing Assets	-228,000	-223,560	-4,440		
Capital Expenditure on New	363,000	363,381	-381		
Less amount specifically for new/upgraded asset	284000		284,000		
Net outlays on new or upgraded assets	79,000	-363,381	442,381		
Net Lending/Borrowing	-108,000	-89,069	-18,931		