



Tasman Community Housing Program Application Form

Tasman Community Housing Program Application Form

Dear Applicant,

This package has been designed to provide you with an overview of the Tasman Council Community Housing Program and the process required for an applicant to secure a tenancy (when available).

The package includes:

- An information page which covers such topics as eligibility, allocation, tenant responsibilities, rent, pets and management;
- An application form.

Please ensure that you provide all required supporting documentation at the time of lodging your application. Applications will not be assessed without the required documents.

If you require assistance completing the application or require further information, please contact either:

- Tasman Council - Community Development Officer 03 6250 9200
- Tasman Health & Community Service - Social Worker 03 6250 9000



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ELIGIBILITY:

- Any person who is in receipt of either an aged, service or disability pension.
- Strong preference will be given to persons 55 years of age and above however this does not preclude younger persons with medical/disability issues.

ALLOCATION:

- The allocation of units is based on the applicant's ability to meet the criteria.
- Preference will be given to an applicant with the greatest need, i.e.: meets more than one criterion.
- An interview may be required.

Vacancies are considered based on the following criteria:

- The applicant must be a resident of the Tasman municipality or have strong, relevant ties to it, i.e. family, work, education or medical.
- Medical or disability factors that affect the person's ability to continue living in their current accommodation: Please note that supporting documents, for example a letter from your GP or other relevant person, will greatly assist us to assess your application.
- Applicant's present accommodation is currently unsuitable and/or untenable.

Prior to accepting an offer, successful applicants may:

- Ask questions about the property, the lease or conditions of the lease.
- Visit the property for an inspection.
- Refuse the offer (if they wish to wait for an alternative offer or unit).

TENANT RESPONSIBILITIES:

- The tenant is responsible for supplying refrigerator, washing machine and all personal furniture.
- The tenant is also responsible for power and telephone connection costs and payment of regular accounts for these services. A tenant does not pay land tax or for reasonable maintenance of the unit.

RENTAL:

- The maximum rent charged will not exceed 30% of net household income.
- The weekly rent will be capped at a maximum of \$150 per week, increasing annually by the CPI.

PETS:

- Dogs or cats may not normally be housed or kept on the premises however special circumstances may be considered.
- To have a pet at any of the units, an application must be made to the Tasman Council prior to the animal living there.

MANGEMENT:

- Tasman Council owns the unit, is responsible for management and maintenance of the unit, and sets all conditions of occupancy.

SMOKING:

- Smoking is not permitted in any of the units – to do so is a breach of lease conditions and will automatically terminate any such agreement.



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Applicant One - To be completed by the person who will become the lease holder.

Mr/Mrs/Miss/Ms/Other:
 Male/Female
 Given Name
 Surname
 D.O.B
 Residential Address
 Postal Address (if different from above)
 Telephone (daytime)
 Mobile:
 Email:

**Applicant Two - To be completed for any person who is going to be a joint lease holder.
(E.g. husband, wife, de facto, partner, friend)**

Mr/Mrs/Miss/Ms/Other:
 Male/Female
 Given Name
 Surname
 D.O.B
 Residential Address
 Postal Address (if different from above)
 Telephone (daytime)
 Mobile:
 Email:

INCOME

Please show all income sources (including overseas) received by yourself and other applicants:

	Income Source (e.g. Disability Pension)	Gross Fortnightly Income
Applicant 1		
Applicant 2		



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HEALTH

Please note that supporting documentation will greatly assist us to assess your application. Please provide a letter from your GP or other health professional.

Does anybody listed as applicant *one* or *two* have a medical condition or disability that results in reduced independence or loss of mobility?

Yes / No

If Yes, who

REASON FOR APPLICATION

Reasons for application for admission to Tasman Community Housing – please include information that responds to the eligibility criteria:

Tell us how long you have lived on the Tasman Municipality and describe your ties to the area, i.e.: family, work, education

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Describe how your medical issues would be assisted by securing tenancy at Pearls Court Units:

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Tell us why where you are living now is not suitable:

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SUPPORTING DOCUMENTS

Supporting Documents – These documents must be supplied with your application.

- Copy of pension card, healthcare card or Veterans Affairs card.
- Proof of income source.
- Letter from GP and/or other health professional.
- Any other information you think will assist us to assess your application.

Please return all applications forms to:

Tasman Council
1713 Main Road,
Nubeena, TAS, 7184

DECLARATION

Declaration:

I / We state that the information provided in this application is true and correct in every detail.

Date: / /

Applicant 1	Applicant 2
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Please Note: The information you have provided will be treated confidentially and will be used to assess your eligibility for the unit. An interview may be required.