

TASMAN COUNCIL



Public Question Time Form

The personal information requested on this form is being collected by Council for the purpose set out in the title of the form. The personal information will be used solely by Council for the primary purpose or directly related purposes. The applicant understands that personal information is provided for the above-mentioned function and that he/she may apply to Council for access to and/or amendment of the information. Requests for access or correction should be made to Tasman Council's Customer Service Officer.

Local Government (Meeting Procedures) Regulations 2025

NAME:			
ADDRESS:			
CONTACT DETAILS:			
ADVISE THAT I WISH TO ASK THE FOLLOWING QUESTION/S ON NOTICE	1.		
	2.		
AT THE ORDINARY COUNCIL MEETING TO BE HELD ON			
I ACKNOWLEDGE THAT SHOULD I BE GRANTED PERMISSION: -			
<ul style="list-style-type: none">• EVERY QUESTION WILL BE PUT SUCCINCTLY AND THE QUESTION OR ANSWER CANNOT BE DEBATED; AND• IF IT IS NOT POSSIBLE TO ANSWER THE QUESTION AT THE MEETING, IT MAY BE TAKEN ON NOTICE.			
SIGNATURE OF APPLICANT		DATE	

PLEASE NOTE:

- PUBLIC QUESTION TIME WILL NOT NORMALLY EXCEED 15 MINUTES.
- ALL QUESTIONS WILL BE IN WRITING AND THE QUESTION AND ANSWER CANNOT BE DEBATED.
- THE MAYOR MAY REFUSE TO ACCEPT A QUESTION AND PROVIDE A REASON FOR THAT REFUSAL.
- THIS APPLICATION MUST BE GIVEN OR SENT TO THE GENERAL MANAGER SEVEN (7) DAYS PRIOR TO THE MEETING.
- COUNCIL WILL ACCEPT UP TO TWO QUESTIONS WITHOUT NOTICE PER PERSON PER MEETING.



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ADVICE TO QUESTION WRITERS

Questions May Be Refused in Certain Circumstances

As per Regulation 33 (3) (4) (5) of the *Local Government (Meeting Procedures) Regulations 2025*.

(3) A relevant entity may refuse to accept a question if the relevant entity is of the opinion that the question –

- (a) is defamatory; or
- (b) contains offensive language; or
- (c) is unlawful; or
- (d) does not relate to the activities of the council; or
- (e) does not meet the requirements specified in [subregulation \(2\)](#) .

(4) If a relevant entity refuses a question under [subregulation \(3\)](#) , the relevant entity is to give reasons for that refusal.

(5) If a question on notice or public question on notice is refused under [subregulation \(3\)](#) , the question is not to be reproduced in the agenda for that meeting.

OFFICE USE ONLY

OFFICERS NAME/TITLE	
DATE RECEIVED	